

Women in Law and Development in Africa (WiLDAF-Tanzania)



Women in Law & Development Africa

TERMS OF REFERENCE

Consultancy service to Develop a Compendium on Violence Against Women in Politics (VAWP) and Violence Against Women in Election (VAWE).

1.0. ABOUT WiLDAF-TANZANIA

Women in Law and Development in Africa (WiLDAF) Tanzania is a non-profit organization, established in 1997. It is a part of a large Pan-African network dedicated to promoting and strengthening strategies that link Law and development in order to increase women's participation and influence at that community, national, regional and international level in order to enhance the protection of their rights.

The overall goal of WiLDAF-Tanzania is to improve the status of women's human rights and promote socio-economic development in Tanzania. The mission is to enhance a sustainable network for the promotion of respect of Women's Human Rights through advocacy, dissemination and observance of national, regional and international standards.

WiLDAF-Tanzania is working to increase access to justice for women and girls, scale up awareness of Women's rights, combating Gender Based Violence (GBV) particularly Violence Against Women and Children (VAW/C), increase women participation in leadership and decision making, empower women in economic status and improve maternal health and morbidity to women in Tanzania.

2.0. ABOUT THE PROJECT

WiLDAF in collaboration with Tanzania Gender-Networking Programme (TGNP) are implementing a project titled *"Increase Participation of Women in Leadership and Decision-Making"*. The project seeks to increase women participation in leadership and decision-making through mainstreaming gender

in legal and institutional frameworks governing electoral process in Tanzania. The anticipated results of this project include: (i) Increased conducive legal frameworks for women political participation, (ii) Strengthened intra-parties' policies and guidelines to mainstream gender, and (iii) Enhanced capacity of women leaders to build their leadership skills and carrying women agenda.

WiLDAF intends to develop a compendium on VAWP and VAWE. The compendium aims at creating awareness and break the normalization of VAWP and VAWE in the country. In addition to that, the compendium will provide information on reporting pathways to encourage victims and by-stander to report incidences of VAWP and VAWE. We envision the compendium to ignite movement against VAWP and VAWE, inspire upcoming women leaders to raise their voices and promote accountability amongst relevant institutions.

In that regard, WiLDAF is now seeking for an individual to provide consultancy services to conduct such exercise.

3.0. SCOPE OF WORK.

WiLDAF is inviting a qualified consultant to apply for this assignment which aims at;

- i. Designing and developing tools to gather information around violence against women in politics and elections
- ii. Reviewing existing studies and reports on Violence against women in politics and election
- iii. Identifying existing reporting structures of violence against women in politics and elections within political parties and government
- iv. Reviewing and identifying gaps of all relevant laws governing pre, during and post-elections processes and other legislations regarding VAWP/VAWE in country's electoral system.
- v. Gathering incidences of violence against women in election and politics
- vi. Documenting cases of Violence Against Women in Politics and Elections
- vii. Collecting views from other actors such as political parties, ORPP, NEC, OR-RALG, faith-based institutions, media and civil society organizations.
- viii. Developing a comprehensive compendium on VAWE and VAWP.

The consultant is expected to use gender lens and come up with a report. In addition, he/she will lead a stakeholder's meeting to validate the findings and enable stakeholders contribute to the report.

4.0. TIME FRAME AND DURATION OF THE ASSIGNMENT

The consultancy is planned to be carried out between 23th December, 2021 and 7th January, 2022. Below is a tentative schedule:

Phases	Expected working days
Preparatory Phase	2
Desk review	2
Gathering	6
Report writing	2
Finalisation of all deliverables following WiLDAF inputs	2
Total	14 working days

Final consultancy report is to be submitted no later than 10th January, 2022.

5.0. 5.0. DELIVERABLES

It is expected that the consultant will develop a comprehensive report addressing the three objectives highlighted in section 3. In particular, the consultant will deliver:

- i. An inception report describing how he/she will undertake the activity. This includes study design, methodology and budget
- ii. A comprehensive compendium with;
 - Well documented VAWP/VAWE incidences
 - Established existing gender gap in legal and institutional frameworks that addressing VAWE and VAWP
 - Information on reporting pathways to encourage victims and by-stander to report incidences of VAWP and VAWE
 - Designed recommendations on addressing VAWP and VAWE.

6.0. RATES AND MODE OF PAYMENT

The consultant will be paid at reasonable market rates. The Consultant will be paid 40% of the total consultancy fee upon signing of the contract and the remaining 60% upon delivery and acceptance of deliverables within specified period. The consultancy fee is subject to withholding tax at a rate of 5% as per income Tax Act.

7.0. QUALIFICATION AND EXPERIENCE

The selected consultant must have the following basic educational and professional experience:

(Minimum requirements):

- i. At least a Master's degree in Political Science, Social Sciences, Law, Education, Sociology, Development Studies or related field;
- ii. She/he should have a minimum of five years' experience of working in gender and politics, democracy and development projects;
- iii. At least 5 years' experience and knowledge on gender, democracy, governance, development and human rights.

Competencies:

- i. Demonstrate integrity by modeling professionalism, values and ethical standards;
- ii. Flexibility to work at short notice;
- iii. Fluent in both written and spoken Kiswahili and English language;
- iv. Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.

8.0. SUBMISSIONS.

Interested Person will be required to submit the following details to the address below:

- i. A suitability statement, including commitment to and availability for the entire assignment
- ii. Proposal on how the consultant intends to carry out the assignment with a cover Page, showing Consultants' name, address and contact information.
- iii. Financial proposal containing a proposed daily fee
- iv. Up-to-date CV

**The National Coordinator,
WiLDAF Tanzania,
PO Box 76215,
Dar es Salaam.**

The applications can also be sent via email to wildaftanzania@gmail.com , copy to sshishira@wildaftanzania.or.tz and rmaro@wildaftanzania.or.tz Or bringing them physically to WiLDAF offices located at Mikocheni A, WiLDAF street ,Block F, Plot No.635.

The applications should reach the organization not later than 20th December 2021.

Only shortlisted candidates will be contacted.

